



**PINNACLE**  
ACADEMIC COLLEGE

# Parent Commitment Contract

# Parent Commitment Contract 2026



## PARENT COMMITMENT CONTRACT

**Please complete the names of Students and Parent/Carer below**

Student/s Name: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Parent/ Guardian 1: \_\_\_\_\_

Parent/Guardian 2: \_\_\_\_\_

**Please take the time to read through all our policies found at**

<https://www.pinnacleacademiccollege.com.au/policies>

**By signing this contract, you agree that you have read and will abide by all our policies, codes of conduct and rules.**

**I agree to the terms and obligations listed and understand that failure to comply can result in the termination of my student's enrolment at Pinnacle Academic College.**

Parent/Carer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Carer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please read the following information then initial and date at the bottom of the page to acknowledge you have understood the terms.**

Initial: \_\_\_\_\_ Date: \_\_\_\_\_

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## PARENT COMMITMENT CONTRACT CONTINUED

### **Education**

We will provide an educational program for the student with due care. You will encourage the student to take full advantage of the curricular and co-curricular opportunities. We do not guarantee a particular level of achievement for each student. Achievement depends greatly on the individual attributes of the student and the student's willingness to work for their own education. We will act in the best interests of the student and the student body generally; however, we do acknowledge parental rights. This may mean we do not always act in accordance with your specific requests; however, we will balance all decisions between the best interest of the student, student body and parental rights. Our curriculum is delivered in accordance with the Australian Curriculum and the Queensland Curriculum and Assessment Authority.

### **Health**

You assure us that you have given us full information about the health of the student and any physical/social/emotional disabilities when applying for enrolment. You will let us know if there is any improvement or deterioration in the health or physical abilities of the student while the student is enrolled at the school. If something happens to the student in any medical or other emergency and if it is impossible or impractical to communicate with you, the school may act and incur expenditure as it considers necessary in the best interests of the student. You must pay to us any expenditure we incur protecting the student.

### **Communication**

The school will provide information about the student to both natural parents and/or guardians of the student and to any other person signing this enrolment contract. Under the Australian Education Act 2013 s77(2)(f) and the Australian Education Regulation 2013 s59, the school will provide reports to "persons having responsibility" for the student. In the absence of a court order, the school will provide these reports to the student's natural parents. The people signing this enrolment contract may request other arrangements relating to the provision of information about the student by giving notice in writing to us. To communicate efficiently with parents, we will communicate with parents via the College provided family email address e.g., [family.name@pac.qld.edu.au](mailto:family.name@pac.qld.edu.au). If you request in writing that we provide information other than by electronic means, we will communicate by the other means reasonably requested. Where communication is to be with the entire school community we will broadcast via the Parent Sentral Portal or via a family Office 365 email account which are issued upon enrolment.

### **Indemnity**

You indemnify the school against any loss or damage caused by any failure by you or the student to comply with our rules and policies. You also indemnify us against any loss or damage caused by the willful disobedience or reckless behaviour of the student.

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## PARENT COMMITMENT CONTRACT CONTINUED

### **Excursions**

We will arrange excursions from time to time. We will inform you of the intended excursions involving the student. Additional costs may be incurred depending on enrolment level. Electronic permission forms via Sentral must be signed for your student/s to attend the excursion. If you do not consent for your student to attend an excursion, then simply decline the Sentral activity event.

### **Fees**

We will determine the fees for each year before the commencement of the year to which the fees apply. You must pay the fees in advance of the due date and not later than fourteen (14) days after the date of invoice for the fees. Please note that all fees are non-refundable. Payment plans are available upon application and will be assessed on a case by case basis. If you should find yourself in financial hardship, please contact the College immediately.

### **Discipline**

You must comply with policies, codes of conduct and rules we create from time to time. You must ensure, as far as practicable, that the student complies with those policies, codes of conduct and rules. The policies, codes of conduct and rules do not form part of this contract. Please find these separate documents on the College website. We may discipline the student for failure to comply with directions given by a person in authority or for failure to comply with the school policies and rules. These failures may occur on or off the school campus. The Principal may expel the student from the school for misconduct considered by the Principal to be serious enough to warrant expulsion. Where discipline may involve the expulsion of the student, the Principal will not expel the student until the allegations of misconduct have been put to the student or the student's Parent/Guardian and the student has been allowed an adequate opportunity to respond. We may search lockers, bags and property of the student where it is reasonable for us to do so or as part of a general or random search of a place where we conduct our activities. We may confiscate forbidden or dangerous property.

### **Privacy**

We collect personal information about students at the school, their parents and people who care for them. The primary purpose of collecting the information is to enable us to use the information for all actions connected with educating our students. You consent to the personal information being used for educational and ancillary purposes including the marketing of the school. Any medical information will be used discretely and in accordance with the school's privacy policy. The privacy policy may be viewed on our website. We will provide a hard copy of the privacy policy to anyone who requests it.

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## PARENT COMMITMENT CONTRACT CONTINUED

### Contract

Your obligations under this contract are joint and several. You authorise us to act on the direction of any one of you.

### Termination

We may terminate this contract if:

- we expel the student from the school
- we decide at the end of a school year that we do not wish to continue the contract for the following school year for any reason
- mutual trust and co-operation between us break down
- you are in breach of this contract, and you fail to remedy the breach within a reasonable time after notice from us requiring you to do so.

You may terminate this contract at any time, for any reason, in writing, noting that:

- One term's notice (10 weeks) is required in writing. Failure to provide the required notice will result in one term's tuition fees being charged to or withheld from the account.
- At the discretion of the Principal, the College may agree to remit payment in lieu of notice, in full or partially.
- Voluntary excursions or camps may not be refunded due to associated costs being paid in advance by the College.

**As a Parent/Carer of a student enrolled in Pinnacle Academic College's Education Program, I recognise that the home and the College play a very important role in securing a successful educational outcome. It is vital that the home and College work together in close co-operation.**

# Parent Commitment Contract 2026

## PARENT COMMITMENT CONTRACT CONTINUED

Parent/Carer are to read and initial each section	Parent/Carer initial
I realise that every effort that I can make to extend my child's learning experience will be of benefit. I will endeavour to involve my child/ren in other learning experiences such as sports activities, music or other cultural pursuits, visits to the local library, educational field trips etc.	
I understand that it is my responsibility to provide daily supervision for my student whilst attending to and completing the Distance Education Program except for whilst they are signed in on College grounds.	
I agree to send in my student's completed work on a weekly, fortnightly or monthly basis unless other arrangements have been discussed prior.	
I understand that I must complete electronic permissions forms for all excursions or incursions organised by the College by the due date. Failure to do so will result in my student not participating and staying home on the day.	
I understand that it is compulsory for the Parent/Guardian to complete any required paperwork and return to the College by the due date.	
I understand that College's school term and school days are outlined on Sentral and I agree to submit any absences (medical or otherwise) via the Parent Portal on Sentral either in advance or the day of the absence. I understand that at any time I can notify the school of any concern via <a href="mailto:admin@pac.qld.edu.au">admin@pac.qld.edu.au</a> .	
I understand that each term, if my student does not attend any PA Days, excursions, live online lessons or any face-to-face activity provided by the College then my student must participate in a Zoom meeting with a teacher at least once per term.	
I understand that my enrolment is not complete until the College receives all enrolment paperwork including present an original birth certificate, proof of Qld residency and payment of fees by the due date and that my child is not able to participate in on campus activities, excursions, incursions until this is so or an agreed payment plan is in place.	
I agree that materials completed by my child/ren that are part of the College work program and the Assessment Tasks are to be completed and sent promptly to the College by the due date unless an extension has been approved.	

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## PARENT COMMITMENT CONTRACT CONTINUED

Parent/Carer are to read and initial each section	Parent/Carer initial
I agree to co-operate with the College in all matters pertaining to my child/ren's education, realising that when we function in a spirit of unity, we can achieve the best educational outcome.	
I understand that students enrolled in the College are expected to abide by the College's standard of conduct throughout their enrolment. Students found to be out of harmony with the College's ideals of work and life may be indicating that they no longer wish to be enrolled with the College.	
I agree to treat College staff, students and other parents with respect at all times. I understand that it is not appropriate for me to manage other students behaviour and bring any concerns to staff's attention in a prompt manner.	
I understand that it is recommended for my student to wear the school uniform at school and must be worn on Excursions. Sunsafe clothing must be worn at all times while at the school and I will ensure my student is dressed according to the PAC Sun Safe Policy, which includes a broad-brimmed hat, closed in shoes, a shirt covering from neck to elbow and past the waist and shorts covering from waist to knees.	
I agree to pay Pinnacle Academic College the amount due by the set due date. I agree that should I find that I am unable to pay the account, I will immediately contact the College and make suitable arrangements to pay. I understand that if my account is not fully paid by the due date, I am indicating that I no longer wish to have my child enrolled with the College.	
I understand that whilst my child is present at Pinnacle Academic College or present at College activities; the College staff will take all reasonable care for the students in attendance. However, should an accident occur, I hereby give permission for the College to obtain medical attention for my child.	
I agree to not bring the College and any of the College staff, name and reputation into disrepute. If there are any issues or concerns, we agree to address these directly to the Principal by email, with the intention to resolve issues by respectful communication.	